

MINUTES  
BOARD OF EDUCATION  
March 10, 2008

The School Board of Beresford School District 61-2, Union County, Beresford, SD held their regular meeting at 6:00 p.m. at the south campus. Those Board members present were: Vice President Kathryn Bork, Dennis McKelvey, Brad McCoy, Deb Bergland, and Ric Morren. Absent: Shelby Docken and Sue Christensen. Also present were Superintendent Brian Field, Business Manager Norma Brunick, Principals Scott Lepke and Mike Limmer, Woodfield Director Stacey Namminga, Marsha Nelson, Dave Nelson, Jan Antonson, Connie Kribell, and Doug Wevik.

The Superintendent's report was given by Brian Field.

A motion (M101-08) was made by Dennis McKelvey, and seconded by Ric Morren to adopt the agenda with the addition of Item 11A Amend 2007-2008 School Calendar, Item 11B Approve Staff Contract, and Item 11C Approve Staff Resignation. All present voted yes.

A motion (M102-08) was made by Dennis McKelvey, and seconded by Deb Bergland to approve the Minutes as published for the February 11, 2008 regular meeting. All present voted yes.

A motion (M103-08) was made by Brad McCoy, and seconded by Ric Morren to approve the financial reports. All present voted yes.

**General Fund** beginning balance \$1,360,460.92. Receipts: Local \$52,834.09, County \$10,953.30, State \$239,359.70, Federal \$6,197.00. Reimbursable Expenses \$1,712.34. Disbursements of \$317,175.71 and an ending balance of \$1,354,341.64. **Capital Outlay Fund** \$210,785.70. Receipts: local \$7,433.25. Reimbursable Expenses \$0.00. Disbursements of \$40,271.88 and an ending balance of \$177,947.07. **Special Education Fund** beginning balance \$65,863.43. Receipts: Local \$7,448.57, State \$0.00. Federal \$14,080.00. Reimbursable expenses, \$0.00. Disbursements of \$50,266.96 and an ending balance of \$37,125.04. **Pension Fund** beginning balance \$83,505.84. Receipts: Local \$1,635.71, disbursements of \$0.00 and an ending balance of \$85,141.55. **Woodfield Center** beginning balance \$373,428.43. Receipts: Local \$13,637.60, State \$13,207.42. Reimbursable Expenses \$0.00. Disbursements of \$37,918.57 and an ending balance of \$362,354.88. **Bond Redemption Fund** beginning balance of 4,829.93 Receipts: Local \$6,453.58. Disbursements of \$0.00 for an ending balance of \$11,283.51 **Food Service Fund** beginning balance \$26,281.48. Receipts: \$25,548.95. Reimbursable Expenses \$31.25. Disbursements of \$25,426.21 and an ending balance of \$26,435.47.

A motion (M104-08) was made by Deb Bergland, and seconded by Brad McCoy to approve the following claims for March: Aflac, Payroll Insurance, \$1,923.27; Comrisk, Payroll Insurance, \$1,251.65; Delta Dental, Payroll Insurance, \$5,171.00 WellMark, Payroll Insurance, \$36,859.65; Fort Dearborn Life, Payroll Insurance 358.80; A&B Business Equipment, printer maintenance, 2,338.78; Anacon Leasing, copier lease, 3,850.00; Batteries Plus, battery, 132.99; Bayer, Margaret, art supplies, 33.29; Beresford School District, WC tuition, 1,130.20; Center for Disabilities, workshop registration, 150.00; Child & Adult Nutrition, food service, 1,312.68; City

of Beresford, utilities, 14,807.43; County Line Storage, storage rental, 50.00; Crizm AC, library books, 279.69; Crystal Productions, library books, 471.95; Dean Foods, Inc, food service, 3,343.18; Div of Criminal Investigation, background check, 39.25; Earthgrains Company, food service, 360.88; Farmer's Co-op Elevator, softner salt, 27.00; Farmers Cooperative Company, diesel fuel, 4,563.66; Farner Bocken, food service, 849.71; G&R Controls, boiler parts, 637.00; Gors, Pat, workshop expenses, 143.55; Governor's Inn, lodging, 65.00; Grainger, custodial supplies, 438.32; Great Plains Internatio, bus parts, 475.95; GTM Sportswear, girls golf uniforms, 340.00; Harcourt Achieve, textbooks, 4,511.40; Harcourt Assessment, testing materials, 148.86; Hawkeye Food Service, food service, 3,289.32; Heiman, Inc, fire suppression inspection, 294.80; Hillyard, floor scrubber, 500.00; HRS Foodservice, food service, 1,592.86; Human Service Agency, life skills training, 20.00; Imprest Fund, various activities, 4,936.81; Ingram Library Services, library books, 115.77; Janitor's Closet, custodial supplies, 1,234.52; Jay's Music, MS ensemble music, 47.66; Kruse Building Center, vo-ag supplies, 47.03; Lewis Drug Stores, nurse supplies, 20.65; Linweld, vo-ag supplies, 14.20; MidAmerican Energy, natural gas, 8,512.18; Mork, David, services, 80.00; Muller Auto Parts, bus parts, 45.54; Namminga, Stacey, postage, 10.02; Olson's Hardware, custodial supplies, 286.29; Pedersen Machine, bus parts, 300.98; Pratt, Michelle, travel expense, 25.90; Prevention Partners, supplies, 300.00; Reinhart Foodservice, food service, 3,326.83; Richard-Ewing Equipment, commercial washer, 7,650.00; Scholastic Classroom Magazines, periodicals, 154.67; School Specialty Supply, WC supplies, 88.66; SD High School Activities Association, track official fee, 60.00; SDAESP, conference registration, 125.00; Sioux Falls Argus Leader, periodicals, 83.38; Sioux Valley Wireless, WC cable, 32.95; Southeast Area Co-op, services, 18,718.06; Star Publishing, legals, 99.83; Tea Area School District, Region wrestling loss, 15.28; Utrecht Art Supplies, art fair supplies, 161.95; Verizon Wireless, cell phones, 1,836.97; Wall 2 Wall Carpets, bathroom tile, 4,044.87; Waterman Backhoe & Septic Service, services, 90.00; Watkins, Lisa, WC supplies, 20.86; Wilken, Angela, WC supplies, 197.54; Wilson, Rob, coach's clinic, 18.24.

**February Payroll: General Fund \$259,073.87; Pension Fund .00; Special Education \$30,531.42; Woodfield Center \$19,276.67; Food Service \$12,190.38; and Community Education \$7,078.75.**

**February Imprest:** Matthew D. Adams, GBB Clock, \$50.00; Dan Buum, JV GBB Official, \$17.50; Brad Coleman, GBB Official, \$75.00; Doug Edberg, GBB Official, \$50.00; Tom Eggers, GBB/BBB Official, \$90.00; Dan Forsstrom, GBB Official, \$94.20; Todd Gannon, Vo-Ag Supplies; \$131.46; Al Hansen, GBB/BBB Official, \$90.00; Scott Lepke, Travel Expense, \$146.92; Paul Ortman, GBB/BBB Official, \$109.20; Joe Sorensen, GBB/BBB Book, \$50.00; Vermillion Schools, Band Contest Entry Fees; \$169.00; John Wilzewske, GBB/BBB Official, \$175.00; Joe Adams, BBB Book, \$25.00; Matthew D. Adams, GBB/BBB Clock, \$50.00; Jack Arnett, BBB Official, \$75.00; Margaret Bayer, Art Supplies; \$24.72; Sean Binder, Tobacco Prevention Activities, \$600.00; Dakota Valley Schools, District Wrestling Expenses, \$123.31; Jeff DesLauriers, GBB Official, \$94.20; Terry Jastram, GBB Official; \$75.00, Percy Lieuwen, BBB Official, \$94.20; Joe Sorensen, GBB Book, \$25.00; John Wilzewske, GBB/BBB Official, \$35.00; BP (Amoco), Credit Card Gas, \$34.90; Doreen Fahlberg, Contest Accompanist, \$100.00; Rhonda Peterson, State Wrestling Meal Money, \$253.50; Mike Radke, Supplies, \$16.00; Rob Wilson, Travel Expense, \$20.00; Rhonda Peterson, State GBB Meal Money, \$1,721.00; Matthew D. Adams, BBB Clock, \$25.00; Dave Beranek, BBB Official, \$75.00; Chad DeJong, JV BBB Official, \$25.00; Terry Jastram, BBB Official, \$94.20; SODAK, Track & Field Coach's Clinic, \$60.00; Joe Sorensen, BBB Book, \$25.00; John Wilzewske, C BBB Official, \$17.50.

All present voted yes.

A motion (M105-08) was made by Ric Morren, and seconded by Deb Bergland to approve open enrollment applications #O08-11 and #O08-12. All present voted yes.

Deb Bergland was appointed to represent the Beresford School District as a member on the Board of Equalization.

The board was informed that Ric Morren and Doug Wevik filed petitions for the two 3-year open terms on the board and there would be no school board election.

At this time President Sue Christensen entered the meeting.

A motion (M106-08) was made by Kathryn Bork, and seconded by Brad McCoy to amend the 2007-2008 school calendar to extend the school year to May 20 and to re-schedule the teacher workshop day for May 21. All present voted yes.

A motion (M107-08) was made by Ric Morren, and seconded by Deb Bergland to approve a contract for Kris Lee as Administrative Assistant for Woodfield Center in the amount of \$9.00 per hour. All present voted yes.

A motion (M108-08) was made by Ric Morren, and seconded by Brad McCoy to accept the resignation of Michael Smith as instrumental music teacher effective at the end of the 2007-2008 school year. All present voted yes. The board would like to thank Michael for his service to the Beresford School District.

Superintendent Field presented the board with the following recommendations from the various committees:

Budget Committee:

That the Superintendent and Business Manager put together a plan and submitted a RFP (Request for Proposal) to the Department of Child and Adult Nutrition Services and upon approval, the district will explore the options available. The board unanimously consented to this recommendation.

To increase the capital outlay levy from \$2.00 to \$3.00 for the 2008-2009 Budget and to not seek another opt-out when the current opt-out expires in the fall of 2008. The board unanimously consented to this recommendation.

Policy Committee:

Recommendation and first reading to establish a Fraud Policy. A copy is on file in the Business Office.

Recommendation and first reading to revise and combine the Support Staff Compensation policies. A copy is on file in the Business Office.

The following committee reports were given:

Policy Committee - discussed the Co-curricular Code of Conduct policy, updating of duplicate financial policies, and Public Complaint Policy and Procedures for Federal Programs.

Evaluation Committee

SEAC Committee

Marsha Nelson met with the board during community input time to discuss the food service program.

Administrative reports were given by Principals Lepke and Limmer, and Woodfield Center Director Namminga.

At this time the board took a 10 minute break.

A motion (M109-08) was made by Deb Bergland, and seconded by Brad McCoy to have the board go into executive session at 7:50 p.m. to discuss personnel. All present voted yes.

Executive session was declared over at 8:45 p.m.

There being no further business, a motion (M110-08) was made by Ric Morren, and seconded by Kathryn Bork to adjourn the meeting at 8:45 p.m. All present voted yes.

Approved this \_\_\_\_ day of April 2008

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Norma Brunick, Business Manager

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Susan M. Christensen, Board President