

MINUTES
BOARD OF EDUCATION
October 19, 2009

The School Board of Beresford School District 61-2, Union County, Beresford, SD held their regular meeting at 5:30 p.m. at the south campus. Those Board members present were: President Sue Christensen, Dennis McKelvey, Deb Bergland, Clifton Carnes, and Ric Morren. Absent: Doug Wevik and Shelby Docken. Also present were Superintendent Brian Field, Business Manager Norma Brunick, Principal Scott Lepke, Sara Cain, Dustin Degen, and Jared Olson.

The Superintendent's report was given by Brian Field, including the Flu update, Board/Administrative team retreat, and discussion regarding a community/school needs assessment survey.

A motion (M52-10) was made by Deb Bergland, and seconded by Clifton Carnes to adopt the agenda with the following additions: Item 16 a. Approve extra duty assignment contract; b. Audit Finding Number 2009-01 information; c. Accept a staff resignation; and d. Appoint new business manager as per South Dakota law. All present voted yes.

A motion (M53-10) was made by Dennis McKelvey, and seconded by Clifton Carnes to approve the Minutes as published for the September 14, 2009 regular meeting. All present voted yes.

A motion (M54-10) was made by Clifton Carnes, and seconded by Dennis McKelvey to approve the financial reports. All present voted yes.

General Fund beginning balance \$1,303,691.12. Receipts: Local \$53,053.12, County \$9,221.51, State \$161,020.00, Federal \$17,620.91.00 Reimbursable Expenses \$3,450.96. Disbursements of \$346,759.61 and an ending balance of \$1,201,298.01. **Capital Outlay Fund** \$(135,174.49) Receipts: local \$5,003.38. Reimbursable Expenses \$.00. Disbursements of \$97,817.93 and an ending balance of \$(227,989.04). **Special Education Fund** beginning balance \$63,946.62. Receipts: Local \$2,361.49, State \$12,759.00. Federal \$1,522.96. Reimbursable expenses, \$.00. Disbursements of \$72,433.31 and an ending balance of \$8,156.76. **Pension Fund** beginning balance \$181,618.63. Receipts: Local \$734.89, disbursements of \$.00 and an ending balance of \$182,353.52. **Bond Redemption Fund** beginning balance of \$165,735.09. Receipts: Local \$1,962.38. Disbursements of \$.00 for an ending balance of \$167,697.47. **Capital Projects** beginning balance \$322,691.40. Receipts: Local \$161.41. Disbursements of \$198,150.01 and an ending balance of \$124,702.80. **Food Service Fund** beginning balance \$43,045.90. Receipts: Local \$16,237.77, Federal \$00. Reimbursable Expenses \$00. Disbursements of \$6,473.52 and an ending balance of \$52,810.15.

A motion (M55-10) was made by Deb Bergland, and seconded by Clifton Carnes to approve the following claims for October : Aflac, Payroll Insurance, \$1,849.08; Centerstone, Payroll Insurance, \$1,304.82; Delta Dental, Payroll Insurance, \$4,687.13; WellMark, Payroll Insurance, \$41,460.72, Fort Dearborn Life, Payroll Insurance \$302.40; Avesis, Payroll Insurance \$39.66; A&B Business Equipment, copier lease, 6,983.87; A&M Products Company, cross country supplies, 178.00; A-1 Portable Toilets, portable toilets, 450.00; AAHPERD/AAPAR, pep conference registration, 622.00; AmericInn, travel expense, 215.97; Apple Computer, computer equipment, 12,629.40; Associated School Boards of SD, workshop registration, 15.00; Austin, Leanne, supplies, 77.00; Bayer, Margaret, supplies, 237.04; Beresford School District, operation coyote meals, 150.40; Best Western Ramkota Hotel, business manager lodging, 158.00; BG Innovations, tech equipment, 6,180.00; Bio-Medical Instruments, Inc., Sped supplies, 269.95; Brooklyn Publishers, LLC, oral interp materials, 92.00, Budgettext Corp, textbooks, 566.90; Bureau of Education & Research, workshop registration, 225.00, Bytespeed, LLC, tech equipment, 4,575.00; CDW Government, Inc, tech equipment, 1,251.30; Children's Care Hospital & School, services, 4,456.84; City of Beresford, utilities, 14,232.00; Conference Medal & Trophy Company, cross country medals, 116.36; Conklin, Pam, workshop registration, 10.00; Dakota Data Shred, services, 44.80; Daubys Sport Center, AD supplies, 22.00; Dick Blick, art supplies, 51.32; D-P Tools Inc., Transportation Supplies, 39.90; Farmer's Co-op Elevator, custodial supplies, 50.00; Farmers Cooperative Company, diesel fuel, 5,945.10; Fiesta Foods, supplies, 73.79; G&R Controls, Fire Supression System, 2,374.00; Garratt-Callahan, custodial repairs, 1,255.23; Great Plains Internatio, bus parts, 177.65; Groundspeak, pep grant supplies, 124.83; Hauff Mid-America Sports, volleyball jerseys, 1,670.00; Hillyard/Sioux Falls, custodial supplies, 2,031.24; Hobart Sales & Service, repair parts, 52.65; Homestead Building Supplies, Vo-Ag supplies, 127.70; Imprest fund, various activities, 4,492.19; Ingram Library Services, library books, 2,184.21; Institutions Services, food service repairs, 8,958.08; J&K Engraving, enhancement grant supplies, 275.00; Janitor's Closet, custodial supplies, 652.56; Jay's Music, homecoming music, 42.50; Jensen Agency, work comp insurance, 3,904.00; Jerry's Chevrolet of Beresford, bus parts, 73.47; K&M Music, band music, 129.00; K&N Electric, electrical repairs, 5,360.97; Kirkebak, Karen, elementary supplies, 21.96; Kribell, Jim, use of tractor, 260.00; Kropuenske, Ann, elementary supplies, 72.00; Lerseth, Edna, Title I supplies, 21.00; Lewis Drug Stores, FACS supplies, 6.10; Linweld, Vo-ag supplies, 1,874.10; Lunchtime Solutions, Inc., Food service supplies, 49,502.59; McGill, Pam, workshop registration, 80.00; Menards, tech supplies, 43.96; MidAmerican Energy, natural gas, 255.04; Midwest Oil Company, transportation supplies, 49.43; Mike's Band Repair, band instrument repairs, 140.00; Moreno, Carol, lunch account refund, 10.20; Mork, David, services, 150.00; Muller Auto Parts, transportation supplies, 597.76; National Geographic School, elementary periodicals, 277.24; Publishing National Science Teachers, conference registration, 219.00; AssociationNCA, 09-10 accreditation fees, 625.00; Neff Co., AD supplies, 418.37; Nohava Construction, roof replacement, 21,819.00; Olson, Jared, State golf travel expense; 9.20; Olson's Ace Hardware, HS principal supplies, 1,132.11; Pel, LTD, track design services; 6,450.00; Perma-Bound, library books, 963.20; Pratt, Michelle, freshman academy supplies, 31.82; Psychoeducational Assessment, workshop registration, 109.00; Associates River Lodge, lodging, 207.00; S.P.A.R.K., pep grant workshop, 22,098.18; Sanford Health, bus driver physicals, 150.00; Sanford USD Medical Center, athletic trainer services, 500.00; SASDA, administrative handbooks, 330.00; Scholastic Book Clubs, elementary supplies, 39.00; School Specialty Supply, elementary equi, 820.32; SDAHPERD, conference registrations, 230.00; SDML, workshop registration, 15.00; Sioux Falls Argus Leader, periodicals, 743.88; Sioux Falls Rubber Stamp, supplies, 7.50; Sioux Falls Scheels, pep grant equipment, 1,799.64; Software House

International, software, 314.93; Software Shelf International, Inc., software, 322.75; South Dakota Achieve, services, 1,191.76; Southeast Area Co-op, services, 21,453.04; Standard Stationery Supply, elementary office supplies, 46.04; Staples Credit Plan, supplies, 307.51; Star Publishing, legals, 236.96; Synapse, software, 413.95; Textbook Warehouse, textbooks, 170.00; The Bridges at Beresford, Cross country supplies, 38.00; Twite Construction, window repair, 169.44; U.S. Bank, sped supplies, 93.97; VonEschen, Chuck, transportation supplies, 13.19; Wall 2 Wall Carpets, press box carpet, 904.72; Watkins, Lisa, sped supplies, 330.44; West Sioux Ceramics, art supplies, 89.56; Workplace Technology Center, tech supplies, 284.00; Worthington Direct, outdoor equipment, 221.37; Zabel Steel, Vo-ag supplies, 135.13.

September Payroll: General Fund \$444,449.60; **Pension Fund** \$00; **Special Education** \$57,322.75; and **Food Service** (3,357.45).

September Imprest: Beresford Post Office, Flu Mailing Postage, \$54.87; Dakota ACAC, Workshop Registration, \$30.00; Dakota Valley School District, Cross Country Entry Fee, \$40.00; JD O'Grady, Volleyball Official, \$105.72; Southeast Area Principals, Membership Fees, \$125.00; Canton School District, Cross Country Entry Fee, \$40.00; Nick Carda, Football Clock, \$30.00; Stuart Carlson, JV Football Official, \$30.00; Tom Frieberg, Football Announcer, \$30.00; Al Hansen, Football Official, \$70.00; Jennifer Hill, Volleyball Official, \$75.00; Terry Jastram, Football Official, \$70.00; Amanda King, Volleyball Official, \$35.00; Chris Kolker, JV Football Official, \$30.00; Jason Kono, Football Official, \$70.00; Paul Ortman, Football Official, \$89.20; Sioux Falls Christian School, Boys Golf Entry Fee, \$40.00; Augustana College, Cross Country Entry Fee, \$140.00; Laurie Thompson, Volleyball Official, \$94.20; Verizon Wireless, Cell Phones, \$558.03; Brad Zumbum, Football Official, \$70.00; Jennifer Antonson, Volleyball Book, \$30.00; BHSU: SDSMG, Gifted Registration, \$25.00; The Bluffs, Golf Entry Fee, \$25.00; Dell Rapids School District, Golf Entry Fee, \$45.00; Division of Criminal Investigation, Background Check, \$43.25; Elk Point Jefferson Schools, Golf Entry Fee, \$45.00; Harrisburg School District, Golf Entry Fee, \$40.00; Laurie Herman, Volleyball Official, \$94.20; Lennox School District, Volleyball Entry Fee, \$50.00; Nicole Osborn, Volleyball Official, \$75.00; SD-AGC, Gifted Conference Registration, \$50.00; Southeastern PRC, Workshop Registration, \$160.00; West Central School District, Golf Entry Fee, \$40.00; Jennifer Antonson, Volleyball Clock, \$30.00; Beresford Post Office, Newsletter Postage, \$91.49; Beresford Schools T&A, JH Volleyball Workers, \$80.00; Big Sioux Conference, BSC Meeting Expenses, \$63.00; Bon Homme School District, Volleyball Entry Fee, \$100.00; Seth Carlson, Football Clock, \$30.00; Stuart Carlson, JV Football Official, \$50.00; Stuart Carlson, JV Football Official, \$50.00; Stuart Carlson, JH Football Official, \$40.00, Brian Field, Travel Expense, \$22.20; Future Problem Solving Program, Shipping Charges, \$6.00; Jennifer Hill, Volleyball Official, \$93.80; Amanda King, JH Volleyball Official, \$40.00; Chris Kolker, JV Football Official, \$50.00; Chris Kolker, JH Football Official, \$40.00; Scott Lepke, HS Supplies, \$19.94; Cody Lukkes, Volleyball Official, \$75.00; Steve Mayer, Football Official, \$83.96; Julie Mork, Volleyball Official, \$75.00; JD O'Grady, Football Official, \$105.72; Jerry Pollard, Football Official, \$75.00; Jon Reuvers, Football Official, \$75.00; Michelle Rhead, Volleyball Official, \$75.00; Mark Ryken, Football Official, \$75.00; Steve Siegel, Football Official, \$75.00; Spin Fitness, PEP Grant Supplies, 210.75; Thinking Cap Quiz Bowl, Quiz Bowl Registrations, \$117.00; Vermillion Valley Reading Council, Membership Fee, \$30.00; Beresford Post Office, Newsletter Postage, \$63.86.
All present voted yes.

A motion (M56-10) was made by Dennis McKelvey, and seconded by Deb Bergland to approve Open Enrollment Application #O10-10. All present voted yes.

A first reading was held on the following policies:

- a. Vendor Relations (DJG).
- b. Cell Phones and Portable Digital Media Devices (JFCK).
- c. Public Records (KBAA).
- d. Public Records—Regulation (KBAA-R).
- e. Board Member Orientation (BHA).
- f. Policy Review and Evaluation (BFG).
- g. Board Member Conflict of Interest (BBFA).
- h. Staff Conflict of Interest (GBCA).
- i. Cyber bullying (JFCD).

There was discussion on establishing a policy review schedule; the consensus of the board was to defer this scheduling to the November 2009 meeting.

A motion (M57-10) was made by Deb Bergland, and seconded by Clifton Carnes to approve the following Extra Curricular contract:

Dawn Coggins 'C' Girls Basketball \$2,558.00

All present voted yes.

There was discussion on Audit Finding Number 2009-01 referencing segregation of duties.

Superintendent Field presented the board with an update on summer Capital Outlay projects.

Committee Reports – Evaluation Committee
Policy Committee

Deb Bergland was selected to represent the board as a voting delegate to the Delegate Assembly in Pierre on November 20th.

An administrative report was given by Principal Lepke.

At this time Ric Morren entered the meeting.

Sue Christensen led the discussion on Chapter 2 from the book “Building Engaged Schools.”

A motion (M58-10) was made by Ric Morren, and seconded by Clifton Carnes to have the board go into executive session at 6:50 p.m. to discuss personnel. All present voted yes.

Executive session was declared over at 7:22. p.m.

A motion (M59-10) was made by Dennis McKelvey, and seconded by Deb Bergland to approve a contract for Jared Olson as Business Manager in the amount of \$33,334.00. All present voted yes.

A motion (M60-10) was made by Clifton Carnes, and seconded by Ric Morren to accept the resignation of Jared Olson as math teacher. The board would like to thank Jared for his years of service as a math teacher to the Beresford School District.

A motion (M61-10) was made by Deb Bergland, and seconded by Clifton Carnes to appoint Jared Olson as the Business Manager as per South Dakota law, effective November 30, 2009 and that Jared will serve as an intern during the month of November, 2009 and that Norma Brunick will serve as a consultant during the month of December, 2009.

There being no further business, a motion (M62-10) was made by Deb Bergland, and seconded by Ric Morren to adjourn the meeting at 7:25 p.m. All present voted yes.

Approved this ____ day of November 2009

Norma Brunick, Business Manager

Susan M. Christensen, Board President

Published once at the total approximate cost of _____.