

MINUTES
BOARD OF EDUCATION
July 11, 2011

The School Board of Beresford School District 61-2, Union County, Beresford, SD held their regular meeting at 5:30 p.m. at the south campus library. Those Board members present were: President Sue Christensen, Jim Haneke, Doug Wevik, and Clifton Carnes. Absent: Dennis McKelvey, Deb Bergland, and Ric Morren. Also present were Superintendent Brian Field, Business Manager Jared Olson, and Principal Tim Koehler.

The Superintendent's report was given by Brian Field including: one cent sales tax initiative measure moving forward for the 2012 general election, and SD Department of Education (DOE) letter to the US DOE regarding NCLB accountability and target levels for the 2010-2011 school year remaining the same as the 2009-2010 school year.

A motion (M01-12) was made by Jim Haneke, and seconded by Clifton Carnes to adopt the agenda with the addition of items #16 a.) Authorize Board President and Business Manager to sign checks and allow business manager access to internet banking #16 b.) Authorize Beresford School District's membership in the Mid-size School Organization (MSSO) for 2011-2012 #16 c.) Approve of an Educational Advancement for a Staff Member #16 d.) Declare Technology Equipment as Surplus with no value. All present voted yes.

A motion (M02-12) was made by Clifton Carnes, and seconded by Doug Wevik to approve the Minutes as published for the June 13, 2011 regular meeting, and June 29, 2011 special meeting. All present voted yes.

Ric Morren entered the meeting.

A motion (M03-12) was made by Doug Wevik, and seconded by Jim Haneke to approve the financial reports.

General Fund beginning balance \$1,041,270.09. Receipts: Local \$181,285.24 County \$6,729.49, State \$157,116.12, Federal \$17,023.00 Reimbursable Expenses \$24.00. Disbursements of \$126,669.72 and an ending balance of \$1,276,778.22. **Capital Outlay Fund** beginning balance \$390,364.26. Receipts: Local \$125,692.85. Disbursements of \$167,246.01 and an ending balance of \$350,412.10. **Special Education Fund** beginning balance \$34,822.65. Receipts: Local \$59,223.59, State \$61,322.00, Federal 2,227.99 Reimbursable Expenses \$0.00. Disbursements of \$85,849.90 and an ending balance of \$71,746.33 **Pension Fund** beginning balance \$224,497.44. Receipts: Local \$12,697.40. Disbursements of \$141,542.00 and an ending balance of 95,652.84. **Bond Redemption Fund** beginning balance of \$127,405.66. Receipts: Local \$41,394.00. Disbursements of \$684.06 for an ending balance of \$168,115.60. **Capital Projects** beginning balance \$23,631.35. Receipts: Local \$0.00. Disbursements of \$23,631.35 for an ending balance of \$0.00. **Food Service Fund** beginning balance \$48,641.33. Receipts: Local \$2,245.11, State \$1,635.70, Federal \$8,625.38, Reimbursable Expenses \$0. Disbursements of \$50,228.24 and an ending balance of \$10,919.28. All present voted yes.

A motion (M04-12) was made by Ric Morren, and seconded by Clifton Carnes to approve the following claims for July: Alfac, Insurance 2,050.69; Centerstone Insurance, Insurance 1,325.63; Delta Dental, Insurance 4,807.40; WellMark, Insurance 42,629.19; Fort Dearborn, Insurance 288.00; Avesis, Insurance 1,027.24; Advance Education, Inc., NCA Accreditation Fees 625.00; Jordyn Anderson, Freshman Academy Stipend 85.00; Apple Financial Services, Computer Equipment 44,294.29; Apple, Inc., 1:1 I-Pad 2 94,368.80; ASCD, ASCD Membership 39.00; Associated School Boards Of SD, ASBSD Dues 1,099.90; Beresford Community Education, Utilities 247.57; Best Buy Business Advantage, Ipad Cases 7,800.00; Amber Boden, Freshman Academy Stipend 85.00; Clif Carnes, Mileage 29.97; Children's Care Hospital & School, Services 14,905.67; Susan Christensen, Mileage 62.16; City Of Beresford, Utilities 13,748.65; CLM Group Inc, Software Fees & Support 947.00; Megan Dahlin, Freshman Academy Stipend 100.00; First National Bank, Debt Services 107,600.00; Follett Software Company, Infocentre Support Renewal 495.00; Graves It Solutions, Technical Support 1,200.00; Hander Inc. Plumbing & Heating, Plumbing Repairs 483.67; Jim Haneke, Mileage 46.62; Hauff Mid-America Sports, Inc., Football Supplies 410.85; Hillyard/Sioux Falls, Custodial Supplies 25,979.37; Hobby Lobby, Elementary Supplies 82.00; Matheson Tri-Gas, Vo-Ag Supplies 38.20; Ric Morren, Mileage 76.96; Muller Auto Parts & Service, Transportation Repairs 96.54; Pedersen Machine, Trade-In Mower Repairs 15,189.90; Riddell/All American, Football Supplies 4,648.28; SASD, Membership Fees 2,613.02; Schoolwires, Web Hosting Services 1,400.00; SD School Superintendents Assoc, Conference Registration 150.00; SDHSAA, Track Officials Fees 110.00; SESDAC, Services 1,989.00; Software Shelf International, Software License Renewal 290.70; Software Unlimited Inc, Software Maintenance 3,295.00; South Dakota Library Network, SDLN Remote Member Fees 650.00; Southeast Area Cooperative, Services, Supplies 4,688.97; Samuel Van Noort, Freshman Academy Stipend 50.00; Taylor Watkins, Freshman Academy Stipend 50.00; Doug Wevik, Mileage 81.40; Steve Williams, Mileage 82.88.

June Payroll: General Fund \$533,330.15; **Special Education** \$105,373.65; and **Food Service** \$2,336.48. All present voted yes.

A motion (M05-12) was made by Jim Haneke, and seconded by Clifton Carnes to authorize the business manager to submit the Title Consolidated Application. All present voted yes.

A motion (M06-12) was made by Jim Haneke, and seconded by Doug Wevik to approve the following contracts:

- Tommy Merriman – HS Student Council Advisor \$243
 - Tyler Sorenson – Teacher, Head Wrestling, Asst Football \$33,886
- All present voted yes.

A motion (M07-12) was made by Ric Morren, and seconded by Jim Haneke to approve the following contingency transfers:

Contingency Transfer		
SECONDARY INSTRUCTION		
10-1131-000-110-000	Salaries	\$ 28,338.64
SUMMER TERM		
10-1132-000-110-000	Salaries	\$ 35.20
TECHNOLOGY IN		

SCHOOL		
10-2227-000-410-000	Supplies	\$ 690.77
AUDIT SERVICES		
10-2317-000-319-000	Services	\$ 400.00
UNEMPLOYMENT		
10-4400-000-250-000	Unemployment	\$ 3,037.23
FEMALE ACTIVITIES		
10-6202-000-334-000	Travel	\$ 4,909.79
TRANSPORTATION		
10-6500-000-110-000	Salaries	\$ 1,671.73
CO-CURRICULAR		
10-6909-000-110-000	Salaries	\$ 95.23
10-6913-000-110-000	Salaries	\$ 1,507.03
10-6914-000-110-000	Salaries	\$ 757.52
10-6916-000-110-000	Salaries	\$ 47.45
10-7000-000-690-000	Contingency	\$ 41,490.59

All present voted yes.

A motion (M08-12) was made by Clifton Carnes, and seconded by Doug Wevik to approve the following budget supplements:

General Fund Supplement to the Budget		
TITLE IA ARRA		
10-1273-006-410-000	Supplies	\$ 1,019.41
Total		\$ 1,019.41

Capital Outlay Supplement to the Budget		
21-2541-000-323-000	Repairs & Maintenance	\$ 72,216.13
21-2551-000-410-450	Supplies - Fuel	\$ 9,169.62
21-5000-000-611-000	Debt Payment	\$ 999.29
21-6100-000-479-000	Male Activities	\$ 3,266.11
	Equipment	
21-6900-000-479-000	Co-Curricular Equipment	\$ 11,550.00
21-8110-000-690-000	Transfers Out	\$ 974.69
Total		\$ 98,175.84

Special Education Supplement to Budget		
22-1221-006-110-000	Salaries	\$ 7,063.39
22-1224-000-373-000	Residential Tuition	\$ 6,360.16
22-1226-007-410-000	ARRA Pre-School	\$ 183.00
22-2714-000-313-000	Hearing Imp Coop	\$ 306.27
	Payment	
22-2721-000-313-000	Other Health Coop	\$ 938.96
22-2722-000-313-000	Autism Coop	\$ 108.81
22-2744-000-332-000	Preschool Mileage	\$ 2,501.00
22-2750-000-313-000	Other Coop Payments	\$ 8,031.36
22-2754-000-319-000	Hearing Imp Prof Serv	\$ 190.14
22-8110-000-690-000	Transfers Out	\$ -
Total		\$ 25,683.09

PENSION FUND		
24-1111-000-220-000	Retirement	\$ 278.50
24-1131-000-220-000	Retirement	\$ 1,486.49
24-6900-000-220-000	Retirement	\$ 35.97
24-6913-000-220-000	Retirement	\$ 17.13
24-6925-000-220-000	Retirement	\$ 3.75
24-8110-000-690-000	Transfers Out	\$ 216.34

Total		\$ 2,038.18
DEBT SERVICES		
31-8110-000-690-000	Transfers Out	\$ -
CAPITAL PROJECTS		
41-8110-000-690-000	Transfers Out	\$ 23,331.35

All present voted yes.

Mr. Field reported on the 8-year history of South Dakota school districts that have opted out of the general fund tax limitation since taxes payable in 2004 thru taxes payable in 2011. For payable 2011, approximately 60 of the 152 school districts in the state have opted out of the general fund tax limitations prior to the 2010-2011 school year. Since last year's funding freeze (10-11) in the per-student allocation and now an 8.6% cut (11-12) in the per-student allocation, Beresford, like many other school districts this past spring and summer have been discussing an opt out either for 2011 taxes (payable in 2012) or for 2012 taxes (payable in 2013). Mr. Field also communicated with the Board that the use of the Pension Fund and Capital Outlay Fund to provide temporary relief to our General Fund is a short-term fix and cannot be relied upon for years to come.

Mr. Field updated the Board on the high school's 1:1 iPad 2 computing initiative emphasizing the content in the policy manual and also the security controls that are being put in place for the initiative. He also informed the Board that he will be submitting an article to the Republic and in the district newsletter that will inform parents on the initiative in the near future. Mr. Koehler also stated that he will combine student orientation with iPad 2 orientation this August for the students and parents.

Mr. Field provided a summer Capital Outlay project update including the North campus window replacement, South campus clock replacement, fire alarm inspection, and sewer line repairs.

The following Committee Reports were given:

Budget – covered during the annual budget hearing.

Policy – will meet this summer to review the referred policies.

Negotiations – the BEA/Board Agreement for 2011-2012 was approved at last month's board meeting and is awaiting BEA's signature.

Southeast Area Coop – the SAC held their budget hearing on July 7 and Lezlie Larsen began her duties as director on July 5.

ASBSD – Bill Engberg will serve as the interim director until the new search is completed and a new executive director is named.

A motion (M9-12) was made by Jim Haneke, and seconded by Ric Morren to have the board go into executive session at 6:18 pm to discuss a personnel issue. All present voted yes.

Executive session was declared over at 6:28 pm.

At 6:30 pm the Annual Budget Hearing was held. Mr. Olson notified the board that the proposed budget had been posted in the paper and that no changes were made to the proposed budget from that date of publication.

A motion (M10-12) was made by Doug Wevik, and seconded by Jim Haneke to adopt the 2011-2012 budget as presented and to authorize the Business Manager to certify tax levies to the County Auditors as follows for the 2011-2012 school year: General Fund: Ag, \$2.388; OO, \$3.965; and Other \$8.491. Special Education: \$1.416, Capital Outlay: \$3.00, Pension Fund: \$.30, and Bond Redemption: \$340,000. All present voted yes.

A motion (M11-12) was made by Clifton Carnes, and seconded by Ric Morren to adjourn the meeting at 6:38 pm. All present voted yes.

The board recessed.

The Board reconvened at 6:42 pm.

Business Manager Jared Olson gave the "Oath of Office" and installed newly elected/appointed board members Doug Wevik (3-year term), Ric Morren (1-year term), and Jim Haneke (1-year term).

Business Manager Jared Olson asked for nominations for president of the Board for the 2011-2012 school year. A motion (M12-12) was made by Ric Morren, and seconded by Clifton Carnes to nominate Sue Christensen as Board President for the 2011-2012 year. A motion (M13-12) was made by Clifton Carnes, and seconded by Ric Morren that nominations cease and that a unanimous ballot be cast for Sue Christensen as Board President. All present voted yes.

President Sue Christensen asked for nominations for Vice President. A motion (M14-12) was made by Clifton Carnes, and seconded by Jim Haneke to nominate Dennis McKelvey as Vice President. A motion (M15-12) was made by Ric Morren, and seconded by Clifton Carnes that nominations cease and that a unanimous ballot be cast for Dennis McKelvey as Vice President of the Board. All present voted yes.

Business Manager Jared Olson took roll call of board members. Present were: President Sue Christensen, Clifton Carnes, Ric Morren, Doug Wevik, and Jim Haneke. Deb Bergland and Dennis McKelvey were absent. Also present were Superintendent Brian Field, Business Manager Jared Olson, and Principal Tim Koehler.

A motion (M16-12) was made by Jim Haneke, and seconded by Clifton Carnes to have the Beresford Police, Tim Koehler, Kevin Nelson, and Brian Field as the school district's truant officers. All present voted yes.

A motion (M17-12) was made by Doug Wevik, and seconded by Ric Morren to approve the following:

- a. Authorize the Business Manger to continue to use Bank 360, First Savings Bank, Public Investment Trust and Wells Fargo as depositories.
- b. To select the Beresford Republic as the official newspaper for the district

- c. To select the law firm of Frieberg, Nelson & Ask as legal counsel.
- d. To select the Jensen Agency to handle our school insurance.
- e. To appoint Jared Olson as the Business Manager per South Dakota law.
- f. To declare the Superintendent and Business Manager as legal signatures for school reports and accounts, including Federal programs.
- g. To authorize the superintendent and business manager to approve purchasing within legal bid limits.
- h. To designate the superintendent as the school official to call off school for inclement weather.
- i. To establish bonds for the Business Manager, Superintendent, and a blanket policy for school employees.
- j. To appoint the Superintendent as the SAC Advisory Board member.
- k. To declare shortened version of "Roberts Rules of Order" as legal meeting procedures.
- l. To Appoint the Business Manager as the authorized agent for the SD Retirement System and local insurance committee chairperson.
- m. To set state rates for travel meal allowances, both In-State and Out-State for staff as follows:
 - Breakfast \$6.00
 - Lunch \$10.00
 - Dinner \$13.00
- n. To establish student meal allowances as follows:
 - Breakfast \$4.50
 - Lunch \$5.00
 - Dinner \$5.50

All present voted yes.

A motion (M18-12) was made by Jim Haneke, and seconded by Clifton Carnes to set the Board meeting dates for the second Monday of each month at 5:30 p.m.; with the following exception: October 17, 2011. All present voted yes.

A motion (M19-12) was made by Doug Wevik, and seconded by Clifton Carnes to set the board pay at \$50/regular meeting and at \$50/special or committee meetings plus .37 cents for mileage. All present voted yes.

Ric Morren was appointed to serve as the representative and Clifton Carnes as the alternate for the SAC Board of Directors.

Dennis McKelvey was appointed to serve as the Board Delegate for the ASBSD Delegate Assembly and Deb Bergland was appointed as the alternate.

The following staff members were appointed: Pam Conklin as the ADA/Section 504 Coordinator, Kent Anderson and Tim Koehler as the Title IX Coordinators, Brian Field as the Safety Officer, and Kevin Nelson as Homeless Liaison.

A motion (M20-12) was made by Doug Wevik, seconded by Clifton Carnes to set the substitute teacher pay rate for 2011-2012 at \$80/day and \$90/day after 10 consecutive days for the same teacher; and \$8.00/ hour for classified substitutes. All present voted yes.

A motion (M21-12) was made by Ric Morren, seconded by Jim Haneke to set the breakfast meal for students K-12 at \$1.40 and adult breakfast at \$1.70. Also to set student meals for lunch K-5 at \$2.30, 6-12 at \$2.40, adult meal at \$3.20, Extra Milk \$.40, Sack Lunch Milk \$.40, and Adult Milk \$.40. All present voted yes.

A motion (M22-12) was made by Doug Wevik, seconded by Jim Haneke to leave activity prices the same for the 2011-2012 school year: K-1 Activity Ticket - \$9.00; 2-5 Activity Ticket - \$10.00; 2-5 planner fee - \$4.00. Grades 6-8 combined fee of \$30.00 for planners, class dues, memorials, and activity ticket; student fees for those choosing not to buy an activity ticket - \$10.00. Grades 9-12 combined fee of \$25.00 for class dues, memorials, and activity ticket; student fees for those choosing not to buy an activity ticket - \$5.00. A \$2.00 field trip fee will be assessed at the time of the event. Adult activity tickets - \$50.00 (includes Booster Club membership); adult Booster Club membership only - \$10.00. Gate admissions are \$4.00 for adults; \$2.00 for students; doubleheaders - \$5.00 for adults; \$3.00 for students. School-owned instrument maintenance fees are \$30.00; percussion - \$20.00. All present voted yes.

Monday, September 19, 2011 was confirmed for the School Board/Administrative Retreat. The retreat will focus on board/district strategic planning.

The Board discussed a professional book read for the 2011-2012 school year. Mr. Field was going to choose some titles to bring back to the Board in August.

A motion (M23-12) was made by Jim Haneke, and seconded by Clifton Carnes to authorize the Board President and Business Manager to sign checks and allow the Business Manager access to internet banking. All present voted yes.

A motion (M24-12) was made by Ric Morren, and seconded by Jim Haneke to authorize membership in the Mid-size School Organization for 2011-2012. All present voted yes.

A motion (M25-12) was made by Doug Wevik, and seconded by Jim Haneke to approve an educational advancement for Sara DeLay. Her new salary will be \$31,675. All present voted yes.

A motion (M26-12) was made by Jim Haneke, and seconded by Ric Morren to declare technology equipment as surplus with no value. All present voted yes. A list of the surplus equipment is available in the business office.

There being no further business a motion (M27-12) was made by Jim Haneke, and seconded by Clifton Carnes to adjourn the meeting at 7:11 p.m. All present voted yes.

Approved this ___ day of August, 2011:

Jared Olson, Business Manager

Susan M. Christensen, Board President

Published once at the total approximate cost of _____.