

MINUTES  
BOARD OF EDUCATION  
June 13, 2011

The School Board of Beresford School District 61-2, Union County, Beresford, SD held their regular meeting at 5:30 p.m. at the south campus library. Those Board members present were: President Sue Christensen, Deb Bergland, Jim Haneke, Dennis McKelvey, Doug Wevik, and Clifton Carnes. Absent: Ric Morren. Also present were Superintendent Brian Field, and Business Manager Jared Olson.

The Superintendent's report was given by Mr. Field including: 1:1 iPad2 computing initiative staff training dates, redesign of gifted education program, and AdvancED Accreditation Quality Assurance Review update.

A motion (M163-11) was made by Clifton Carnes, and seconded by Doug Wevik to adopt the agenda with items #17 a. review 10-11 Special Education Extraordinary Cost Application and Appeal to State Department of Education, #17 b. accept staff resignation, and #17 c. approve RFP change orders for Elementary Windows replacement project. All present voted yes.

A motion (M164-11) was made by Jim Haneke, and seconded by Deb Bergland to approve the minutes as published for the May 9, 2011 regular meeting. All present voted yes.

A motion (M165-11) was made by Jim Haneke, and seconded by Clifton Carnes to approve the financial reports.

**General Fund** beginning balance \$779,917.53. Receipts: Local \$380,266.67, County \$9,530.67, State \$154,125.00, Federal \$12,368.00. Reimbursable Expenses \$454.50. Disbursements of \$295,392.28 and an ending balance of \$1,041,270.09. **Capital Outlay Fund** beginning balance \$114,497.04 Receipts: Local \$309,759.08. Reimbursable Expenses \$0.00. Disbursements of \$33,891.86 and an ending balance of \$390,364.26. **Special Education Fund** beginning balance \$(65,431.46), Receipts: Local \$146,263.93, State \$5,010.00, Federal \$1,918.48, Reimbursable Expenses \$0.00. Disbursements of \$52,938.30 and an ending balance of \$34,822.65. **Pension Fund** beginning balance \$193,358.53. Receipts: Local \$31,138.91. Disbursements of \$0.00 and an ending balance of \$224,497.44. **Bond Redemption Fund** beginning balance of 45,255.88 Receipts: Local \$102,023.53. Disbursements of \$19,873.75 for an ending balance of \$127,405.66 **Capital Projects** beginning balance \$23,610.22. Receipts: Local \$21.13. Disbursements of \$0.00 for an ending balance of \$23,631.35. **Food Service Fund** beginning balance \$25,770.97 Receipts: Local \$14,840.81, State \$.00, Federal \$8,996.52, Reimbursable Expenses \$0. Disbursements of \$966.97 and an ending balance of \$48,641.33. All present voted yes.

A motion (M166-11) was made by Dennis McKelvey, and seconded by Jim Haneke to approve the following claims for June: Alfac, Insurance 2,050.69; Centerstone Insurance, Insurance 1,325.63; Delta Dental, Insurance 4,829.12; WellMark, Insurance 45,593.32; Fort Dearborn, Insurance 291.60; Avesis, Insurance 1,002.59; A&B Business Equipment, Copier Lease 7,660.36; Michelle Andrews, Conference Expenses 411.00; Shaun Andrews, Mileage 259.00; AP Exams, Ap Tests 237.00; Beresford Community Education, Supplies 183.00; Beresford

Schools T&A, Middle School Supplies 17.00; Jeff Bickett, Driver's Ed Refund 75.00; Deb Bonte, Travel Expenses 19.00; Brandon Valley School District, Pt Evaluation 190.14; Children's Care Hospital & School, Services 6,721.48; City Of Beresford, Utilities 15,432.39; Dakota Fence, Wood Fibers For Playground 2,460.00; Dakota Millwork, Custodial Repairs 357.00; Dakotaland Autoglass, Inc., Transportation Repairs 670.00; Daubys Sport Center, Track Supplies 611.92; De Marque Inc., Software Renewal 404.00; Terry Dolan, Lunch Account Refund 15.15; Scott Ebert, Elementary Supplies 478.97; Farmers Cooperative Company, Diesel Fuel 5,798.50; Fiesta Foods, Supplies 406.67; Franklin Covey Co., Superintendent Supplies 57.88; GE Money Bank/Amazon, Library Supplies 599.22; Lorne Gibson, Lunch Account Refund 2.55; Great Plains International, Transportation Repairs 106.37; Hander Inc. Plumbing & Heating, Plumbing Repairs 26,242.46; Hartford Steam Boiler, Boiler Inspections 135.00; Hauff Mid-America Sports, Inc., Ad Supplies 250.00; Marla Henderson, Lunch Account Refund 3.65; Hillyard/Sioux Falls, Custodial Supplies 638.20; Hobart Sales & Service, Food Service Repairs 47.50; Homestead Building Supplies, Vo-Ag Supplies 93.15; Mindy Houser, Concessions Supervision 100.00; Sheila Huth, Lunch Account Refund 8.60; Richard Hyronimus, Lunch Account Refund 27.05; Imprest Fund, Various Activities 1,362.68; Ingram Library Services, Library Books 88.83; Interstate Power Systems, Inc., Transportation Repairs 1,428.61; J.W. Pepper & Son, Inc., Band Music 90.99; JD's House Of Trophies, Engraving 7.00; Jonda Jensen, Lunch Account Refund 26.65; Jerry's Chevrolet Of Beresford, Transportation Repairs 187.11; Sam Johnsen, Driver's Ed Overpayment 25.00; Daniel Johnson, Lunch Account Refund 49.65; Mark Johnson, Lunch Account Refund 27.20; Steve Johnson, Lunch Account Refund 15.45; K&M Music, Band Instrument Repairs 20.00; K&N Electric, Electrical Repairs 1,369.25; Lunchtime Solutions, Inc., May Food Service 56,489.27; Master Teacher, Teacher Retirement Gifts 130.67; Menards, Custodial Supplies 490.85; Midamerican Energy Company, Natural Gas 1,138.49; Ric Morren, Lunch Account Refund 13.95; Muller Auto Parts & Service, Transportation Supplies 294.22; Jared Olson, Postage 6.80; Olson's Ace Hardware, Custodial Supplies 255.80; Peterson - Petty Cash, Rhonda, Petty Cash 94.05; Sanford Health, Bus Driver Physical 75.00; Sanford Occupational Medicine, Bus Driver Drug Tests 83.25; Mary Ellen Saugstad, Lunch Account Refund 8.55; SDRC 2011, Conference Registration 169.00; SESDAC, Inc., Services 2,040.96; Sioux Falls Argus Leader, Periodicals 67.51; Sioux Falls School District, Summer Symposium Registration 200.00; Kristin Smith, Lunch Account Refund 2.10; Software Unlimited Inc, Registration Fees 160.00; South Dakota Achieve, Services 1,489.19; South Dakota Retirement System, Sick Leave Payout 6,013.15; Southeast Area Cooperative, Services 6,197.92; Stan Houston Equipment, Plastic Drop Cloth 184.75; Staples Credit Plan, Supplies 210.44; Star Publishing, Legals 370.25; Sturdevant's Auto Parts, Custodial Supplies 21.69; Sure Test, Bus Driver Drug Tests 171.48; Wendy Sweeney, Lunch Account Refund 18.75; Sylvan Studio, Band Supplies 83.90; Textbook Warehouse, Elementary Textbooks 825.00; Kathy Thomson, Lunch Account Refund 13.85; Twite Construction Company, Inc., Gym Floor Repairs 191.78; U.S. Bank, Conference Expenses 1,736.22; Bruce Van Buskirk, Lunch Account Refund 5.15; Andy Van Kekerix, Lunch Account Refund 33.15; West Sioux Ceramics, Art Supplies 759.54; Steve Williams, Mileage 82.88.

**May Payroll: General Fund** \$263,860.00; **Special Education** \$34,620.67; **Pension** \$0.00; and **Food Service** \$975.17.

**May Imprest:** Dell Rapids School District, Girls Golf Entry Fee 48.00; Elk Point Jefferson

Schools, JH Track Entry Fee 50.00; BHSSC, Conference Registrations 40.00; Renee James, Travel Expense 125.60; Larry Olson, Sound System - Elem Concert 100.00; Parker Athletic Boosters, Track Entry Fee 120.00; The Bluffs, Girls Golf Entry Fee 50.00; Brian Field, Landscaping Rock 28.66; Harrisburg School District, Girls Golf Entry Fee 45.00; Rhonda Peterson, State Golf Meal Money 67.00; Lisa Watkins, SpEd Supplies 105.92; The Bluffs, Share Region Girls Golf 90.00; Rhonda Peterson, State Track Meal Money 492.50. All present voted yes.

Item #7 (Approve transfer from the capital projects fund to the capital outlay fund) was tabled due to recent work that was done at the track, but not billed prior to the regular June meeting.

A motion (M167-11) was made by Dennis McKelvey, and seconded by Jim Haneke to adopt resolutions (R2-11) and (R3-11) to amend the 2010-2011 budget. All present voted yes.

**RESOLUTION (R2-11)  
AUTHORIZING BUDGET AMENDMENT**

“BE IT RESOLVED AS FOLLOWS:

It is the intent of the Beresford School District to use capital outlay monies in the amount of \$100,000 to pay for the allowable general fund expense of electricity.

WHEREAS, in order to use capital outlay monies to pay for electricity, it is necessary that the Beresford School District amend their 2010-2011 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Beresford School District shall amend its 2010-2011 budget as follows: 2541, Electricity, \$100,000.

**RESOLUTION (R3-11)  
AUTHORIZING BUDGET AMENDMENT**

“BE IT RESOLVED AS FOLLOWS:

It is the intent of the Beresford School District to use pension fund monies in the amount of \$20,000 to pay for the allowable general fund expense of employee retirement.

WHEREAS, in order to use pension fund monies to pay for employee retirement, it is necessary that the Beresford School District amend their 2010-2011 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Beresford School District shall amend its 2010-2011 budget as follows:

1132, Employee Retirement, \$600.  
2121, Employee Retirement, \$4,500  
2131, Employee Retirement, \$850  
2213, Employee Retirement, \$450  
2222, Employee Retirement, \$2,000  
2551, Employee Retirement, \$3,200  
6101, Employee Retirement, \$900  
6102, Employee Retirement, \$900  
6103, Employee Retirement, \$400  
6201, Employee Retirement, \$850  
6202, Employee Retirement, \$200

6901, Employee Retirement, \$300  
6902, Employee Retirement, \$50  
6903, Employee Retirement, \$50  
6904, Employee Retirement, \$1,700  
6905, Employee Retirement, \$150  
6906, Employee Retirement, \$150  
6909, Employee Retirement, \$300  
6910, Employee Retirement, \$200  
6911, Employee Retirement, \$50  
6913, Employee Retirement, \$50  
6914, Employee Retirement, \$200  
6915, Employee Retirement, \$200  
6916, Employee Retirement, \$100  
6917, Employee Retirement, \$200  
6919, Employee Retirement, \$50  
6924, Employee Retirement, \$50  
6926, Employee Retirement, \$500  
6929, Employee Retirement, \$50  
6930, Employee Retirement, \$300  
6931, Employee Retirement, \$400  
6932, Employee Retirement, \$100

A motion (M168-11) was made by Doug Wevik, and seconded by Deb Bergland to adopt resolution (R4-11) to enter into a 2-year lease to own with Apple, Inc for the 1:1 iPad computing initiative. All present voted yes.

RESOLUTION (R4-11)  
AUTHORIZING TWO-YEAR LEASE TO OWN AGREEMENT

“BE IT RESOLVED AS FOLLOWS:

It is the intent of the Beresford School District to purchase computer equipment, specifically 260 Apple iPad 2's, 30 iPad Keyboard Docks, 50 Apple VGA adapters, 5 MacBook Pros, 7 Airport Extremes, MacPro Server, iPod Learning Lab with 20 iPods, iLife 2011, Casper Suite, and other technology equipment.

WHEREAS, in order to purchase said computer equipment, it is necessary that the Beresford School District enter into a two-year lease to own agreement with Apple, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the Beresford School District shall enter into a two-year lease to own agreement with Apple Inc., with no buy-out at the end of the lease to own agreement term. A payment of \$94,368.80 will be made on or before July 15<sup>th</sup>, 2011; and on or before July 15<sup>th</sup>, 2012, for a total two-year lease of \$188,737.60.

A motion (M169-11) was made by Dennis McKelvey, and seconded by Jim Haneke to approve the BEA/Board Negotiations Settlement for 2011-2012. All present voted yes.

A motion (M170-11) was made by Clifton Carnes, and seconded by Deb Bergland to approve the summer 2011 Special Education contracts. All present voted yes.

Krislyn Carlson, Sped Teacher, \$20 per hour for 34 hours

Shannon Merkouris, Sped Teacher, \$20 per hour for 54 hours  
Krysta Kooi, Sped Teacher, \$20 per hour for 24 hours  
Krysta Kooi, Sped Transportation Aide, \$12.18 per hour  
Tricia Diefendorf, Sped Transportation Aide, \$12.18 per hour

A motion (M171-11) was made by Clifton Carnes, and seconded by Doug Wevik to approve the 2011-2012 Certified, Classified and Administrative Staff Contracts. All present voted yes.

A motion (M172-11) was made by Deb Bergland, and seconded by Jim Haneke to approve open enrollment applications #O11-30 and #O11-31. All present voted yes.

Mr. Olson presented an updated 11-12 preliminary general fund budget on the new per-student allocation of \$4,486.96 and our general fund budget reductions in the amount of \$218,327. Updated preliminary budgets were also presented on the capital outlay, special education, pension, bond redemption, and food service funds. The budget hearing is scheduled for July 11, 2011.

Mr. Field and Mr. Olson presented more information to the Board regarding the possible need for a future opt-out of the property tax levies. This projection is based on the current per-student allocation from the state, unknown future funding, time required to pass a resolution and collect the first half of the increased taxes, and the upcoming expiration of current law that allow for some general fund expenditures to be paid with capital outlay funds. These unknowns, along with increasing utility and operating expenditures will require either a change in school funding and/or an opt-out to continue with the 2011-2012 staffing and programs that we can currently offer. Mr. Field and Mr. Olson believe the 2012 legislative session will be a key factor in determining if a possible opt-out will be needed for the 2012 taxes payable in 2013. Mr. Olson and Mr. Field will continue to monitor the unknown variables and keep the Board informed at upcoming meetings.

Item #16 (Policy Review – Section G) was tabled to the August regular meeting.

Mr. Field and Mr. Olson updated the Board on the status of the Special Education Extraordinary Cost Fund (ECF) application. The school was notified that the ECF application had been denied, but through an appeal letter to the Department of Education our application was reviewed again and fully funded in the requested amount of \$56,312.

A motion (M173-11) was made by Jim Haneke, and seconded by Deb Bergland to accept the staff resignation of Mike Rade and assess the \$1,000 penalty in accordance with the provisions of the Termination Clause Policy. All Present voted yes.

The Board would like to thank Mr. Radke for his years of dedicated service to the students and families in our school district.

A motion (M174-11) was made by Dennis McKelvey, and seconded by Clifton Carnes to approve the following Change Orders/RFP's for the Elementary Window Replacement Project.

RFP 1 – addition of adhesive and mesh to achieve the window warranty requirements (\$3,646.25).

RFP 2 – add one window in a northwest classroom (\$1,635.94).

RFP 3 – will replace the windows add EFIS in the gymnasium, lobby bathrooms, band office, and kitchen (\$12,327.91).

RFP 4 – removal of glass block (\$4,777.41).

All present voted yes.

Mr. Field presented some project goals for the 1:1 computing initiative, student uses of the iPads, and informed the board that they will review the iPad2 Policy Manual and controls that will be in place during the July 11 board meeting.

Mr. Field presented an updated list of Capital Outlay projects that he is recommending to the Board for completion during the 2011-2012 school year. He also listed some projects that will need to be put on hold.

A motion (M175-11) was made by Deb Bergland, and seconded by Jim Haneke to approve the changes in the district's current certified staff evaluation instruments that were recommended by the evaluation committee. All present voted yes.

The following Committee Reports were given:

Budget – listed above.

Negotiations – listed above

Policy – planning to meet this summer to review all referred policies.

Southeast Area Cooperative – New director Lezlie Larsen will begin her official duties on July 5.

ASBSD – The new executive director will begin duties at ASBSD on July 1.

The Board has set Monday, September 19 as the date of their strategic planning session with Dr. Julie Ertz from the ASBSD office.

The Board will hold a special meeting on Wednesday, June 29 at 5:30 pm in the South Campus library to pay year end claims and conduct other end of the year business.

The board recessed at 6:36 pm

The board reconvened at 6:44 pm

A motion (M176-11) was made by Deb Bergland, and seconded by Clifton Carnes to have the board go into executive session at 6:45 pm to conduct a Level III Grievance Hearing. All present voted yes.

Executive session was declared over at 9:23 pm.

A motion (M177-11) was made by Dennis McKelvey, and seconded by Doug Wevik to deny the Level III grievance and authorize the Board President Sue Christensen and School Counsel Tom Frieberg to draft a written response within 5 calendar days to the Beresford Education Association. All present voted yes.

There being no further business a motion (M178-11) was made by Clifton Carnes, and seconded by Deb Bergland to adjourn the meeting at 9:30 p.m. All present voted yes.

Approved this \_\_\_\_ day of July, 2011:

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Jared Olson, Business Manager

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Susan M. Christensen, Board President  
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